



REQUEST TO PRESENT

Please complete and send to:

MGMA-Missouri
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Springfield, MO 65810
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info@mgma-mo.org
www.mgma-mo.org

Please Type or Print Clearly

Speaker

Company/Practice Name

Address

City, State, ZIP

Telephone

Email Address

Website

MGMA-MO Member Yes No

Topic/Title of Presentation

Educational Domain

- Financial Management
- Governance and Organizational Dynamics
- Business and Clinical Operations
- Professional Responsibility
- Human Resource Management
- Planning and Marketing
- Information Management
- Risk Management

MGMA-MO endorses the eight domains listed above found in the Body of Knowledge developed by the American College of Medical Practice Executives (ACMPE). Please refer to: <http://www.mgma.com/acmpe/bokguide.cfm>

Attachments To Be Included with "Request To Present":

- Brief Biography of Proposed Presenter
- Outline of Presentation
- Proposed Handouts
- List of Prior Presentations

◆ *MGMA-Missouri reserves the right to make selection of presenters. Submission of "Request to Present" does not guarantee selection.*

◆ *Presentations must remain non-promotional with respect to the speaker's or sponsor's products and/or services.*

◆ *Handouts are to be approved by the program committee prior to the presentation.*

◆ *Speakers are normally selected in the calendar year prior to the calendar year in which the presentation is to be made.*